Introduction to Spark: Oregon’s Quality Rating and Improvement System

Lecture: Quality Improvement Phases

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| TRAINER INFORMATION |
| **Objective:**  6.0 Participants will understand the Quality Improvement Plan and the Request for Supports process  **Activities:**  6.1 Discussion of the Quality Improvement Plan  6.2 Discussion of the request for supports process  **Materials:**  PowerPoint slides  Example of the QIP  Request for Support form  WOU Substitute W-9    **Amount of Time:** 10 minutes |

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| **ACTIVITY 6.1:** Discussion on the Quality Improvement Plan |

Slide #28

1. Quality Improvement Plans – Why are they important?
2. The QIP is the heart and soul of Spark.
   1. We talked in the beginning of the presentation about what each letter in QRIS stands for… “I” represents improvement, continuous quality improvement. The QIP provides a map to achieve your goals.
   2. The QIP enables programs who have achieved the Commitment to Quality designation to take the next step in the Spark process.
   3. Filling out and completing the QIP allows programs to not only receive financial supports, but it also enables them to indicate to their Quality Improvement Specialist what special assistance they may need to be successful during the QRIS process and beyond. So, what is the Quality Improvement Plan?
   4. The QIP is a tool for you to use to map out your goals and accomplishments in improving the quality of your program.
3. QIP – What is it and why is it important?
4. The QIP guides your own personal QRIS process.
5. The QIP includes all domains, standards and indicators, but you choose how you want to use it.
6. The QIP documents your need for support funds.
7. The QIP outlines a plan for receiving supports from Quality Improvement Specialist.
8. Your QIS can help you fill it out when you are ready.

Slide #29

Request for Supports

For programs that want to receive supports to make program improvements before submitting a portfolio these are the steps they need to take.

* + Complete and submit the Request for Supports form to The Research Institute (TRI).

* + Complete and submit the WOU Substitute W-9 form to TRI. Assuming you’ve completed your Request for Supports and WOU Substitute W-9 correctly, you should expect your support check to arrive in 15-30 days.
  + Work with your Quality Improvement Specialist to identify and help support you in your program improvements. Your QIS may also be able to help you choose how to spend your support money wisely.

* + Implement your program quality improvements that were identified on your Quality Improvement Plan or with help from your QIS.

Ask participants if they have any questions about the material covered in this section.

1. ey may have related to the QRIS.