Oregon's QRIS

Family Survey

Instructions

The 10 questions on the following family survey will serve as evidence for some of the indicators in your Spark portfolio. You may choose to give the survey to families in your program with just these 10 questions, or add more questions of your own.

A Family Survey Score Sheet has been provided to calculate responses. A completed copy is required to be submitted with your portfolio.

For assistance with the family survey, call your Quality Improvement Specialist or the Spark helpline at 877-768-8290 or qrishelp@wou.edu

Family Survey

Date:_____ Your name: (optional): _____

Your child's classroom/teacher: _____

Based on your experience, please circle your level of agreement with the following statements:

	Strongly Disagree	Disagree	Agree	Strongly Agree
1. We want you to be familiar with our program's philosophy. *Have you seen or been given our program philosophy statement?*	1	2	3	4
2. We want to know your thoughts and ideas about our programs. *Do we regularly ask for and listen to your ideas?*	1	2	3	4
3. We want you to feel free to share information about anything that might be affecting your child. *Do we encourage you to share information with us about your child?*	1	2	3	4
4. We want to meet with you to talk about your child's learning goals, interests and progress at least once a year. *Do we schedule time to meet with you to talk about your child's learning?*	1	2	3	4
5. We want you to understand the forms and other program information we give you. *Do we give you forms and program information in a way that you understand or provide assistance when you need it?*	1	2	3	4
6. We want you to feel welcome in our program. *Do you feel welcome and encouraged to visit and participate in activities at any time?*	1	2	3	4
7. We want your family's culture to be respected, accepted and welcome in our program. *Does your family feel respected, accepted, and invited to share your family culture, home language, and interests here?*	1	2	3	4
8. We want to encourage you to share, assist, and/or lead special activities to introduce your family's culture, home language, beliefs and interests to our program. *Do you feel welcome to share, assist, and/or lead special activities to introduce your family's culture, home language, beliefs and interests to our program?*	1	2	3	4
9. We want you to know about resources and services that are available in the community. *Do we give you information about community resources and services (in our newsletter, on our bulletin board or some other source?)*	1	2	3	4
10. We want to share information about local educational opportunities with you. *Do we share local educational opportunities with you (in our newsletter, on our bulletin board or some other source?)*	1	2	3	4

Thank you for taking the time to complete this survey. Your input is important.

Family Survey Score sheet

Instructions

The Family Survey Score Sheet has been developed to help you calculate and report responses to the Family Survey. After surveying families in your program, you can use the score sheet to tabulate responses. The numbers have been cross-referenced with evidence in the portfolio. If you choose to add additional questions, you do not need to report those results.

A copy of this score sheet should be submitted with your portfolio. All question responses must achieve a minimum average score of 3.0 (out of 4) to be used for evidence. Programs must also achieve a minimum of 50% return rate.

To calculate the return rate: First, write the number of families in your program/surveys sent in the appropriate space. That number is "S". Then count the number of surveys completed and write that number in "R". Divide "R" by the number of surveys sent "S" and that is your return rate.

To calculate the average score for each question: Count and write the total number of responses in each **response column (a)**. *(it may be helpful to use a copy of this form as a rough draft and make hash marks to count the responses)*. Next, multiply the number of responses in each column by the number value of the response and write the product in the shaded row below **(b)**. Add the numbers in the shaded row together to get the total and write it in the **total box (c)**. Divide that total number **(c)** by "**R**" to get the **average score (d)**.

Portfolio evidence: Include a copy of the score sheet in your portfolio at the beginning of the Family Partnerships (FP) domain.

Example:

Number of families in program/surveys sent (S): 37
Number returned **(R)**: 29
Return rate = 78% *(29 ÷ 37 = .78)*

	Strongly Disagree	Disagree	Agree	Strongly Agree	TOTAL	Avg Score
1. We want you to be familiar with our program's philosophy.	1	2	3	4		
# of responses (a)	**1**	**2**	**8**	**18**		**(d) 3.48**
Have you seen or been given our program philosophy statement? **(b)**	**1**	**4**	**24**	**72**	**(c)101**	

Note: 101 ÷ 29 = 3.48
(C) ÷ (R)= (d)

Family Survey Score Sheet

Program Name: _____ Date administered: _____

Number of families in program/surveys sent (S): _____ Number returned (R): _____

Return rate = _____ (R ÷ S)

	Strongly Disagree	Disagree	Agree	Strongly Agree		Avg Score
1. We want you to be familiar with our program's philosophy.	1	2	3	4	TOTAL	
# of responses:						
Have you seen or been given our program philosophy statement?						
2. We want to know your thoughts and ideas about our programs.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we regularly ask for and listen to your ideas?						
3. We want you to feel free to share information about anything that might be affecting your child.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we encourage you to share information with us about your child?						
4. We want to meet with you to talk about your child's learning goals, interests and progress at least once a year.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we schedule time to meet with you to talk about your child's learning?						
5. We want you to understand the forms and other program information we give you.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we give you forms and program information in a way that you understand or provide assistance when you need it?						
6. We want you to feel welcome in our program.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do you feel welcome and encouraged to visit and participate in activities at any time?						
7. We want your family's culture to be respected, accepted and welcome in our program.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Does your family feel respected, accepted, and invited to share your family culture, home language, and interests here?						
8. We want to encourage you to share, assist, and/or lead special activities to introduce your family's culture, home language, beliefs and interests to our program.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do you feel welcome to share, assist, and/or lead special activities to introduce your family's culture, home language, beliefs and interests to our program?						
9. We want you to know about resources and services that are available in the community.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we give you information about community resources and services (in our newsletter, on our bulletin board or some other source?)						
10. We want to share information about local educational opportunities with you.	1	2	3	4	TOTAL	Avg Score
# of responses:						
Do we share local educational opportunities with you (in our newsletter, on our bulletin board or some other source?)						