Spark Oregon's Quality Rating and Improvement System Participation Phases

	Commitment to Quality (C2Q) Phase	Quality Improvement Phase	Quality Rating Phase	Continuous Quality Improvement Phase
Enter this phase when:	· Licensed program · Interested in Spark · Meet C2Q compliance requirements	· Achieved C2Q · Program uses QIP/SA to identify areas for CQI · Need Spark resources to improve program	· Achieved C2Q · Best practices implemented	· Have submitted a complete portfolio · Received initial rating and feedback

Steps and materials:	· Attend Spark Orientation
	· Apply for C2Q by submitting:
	  ▪ Application
	  ▪ MOU
	· Receive C2Q rating and Welcome Kit
	· Use Quality Improvement Plan (QIP) and Self Assessment to decide next steps in Spark
		· Complete personalized action plan using the QIP
		· Request financial supports by submitting:
		  ▪ Request for Supports form
		  ▪ WOU W-9 form
		· Work individually or with Quality Improvement Specialist
		· Implement quality improvements in programs using QIP as a guide
			· Document evidence in Spark portfolio
			· Clearly label evidence and place in appropriate section of portfolio
			· Use score sheet and other Spark resources to make sure evidence is well documented and complete
			· Apply for 3-4-5 star quality rating by submitting complete Spark portfolio for review
				· Receive financial incentive at 3-4-5 star levels
				· Create an action plan using the QIP to address any standards not initially met at desired level
				· Document updated evidence in portfolio as needed
				· Resubmit Spark portfolio as needed
				· Maintain Spark quality and compliance requirements