**Spark Portfolio Breakdown, Center**

**Program Policy:**

|  |  |  |
| --- | --- | --- |
| Domain  | Standard | Star Level |
| Children’s Learning and Development | LD9 | 3-Star |
| LD10 | 3-Star (Provider could also submit a Written Description) |
| 4-Star (Provider could also submit a Written Description) |
| LD12 | 3-Star  |
| Health and Safety | HS1 | 3-Star (Provider could also submit a Written Description) |
| 4-Star (Provider could also submit a Written Description) |
| 5-Star (Provider could also submit a Written Description) |
| HS3 | 3-Star |
| 4-Star |
| HS5 | 3-Star |
| 4-Star |
| HS6 | 3-star |
| 5-Star |
| Personnel Qualifications | PQ5 | 3-Star (Committed to ensuring staff receive training) |
| Family Partnerships | FP1 | 5-Star |
| FP2 | 4-Star |
| 5-Star |
| Administrative and Business Practices | AB3 | 3-Star (Indicate level of participation) |
| 4-Star (Indicate level of participation) |
| 5-Star (Indicate level of participation) |
| AB6 | 3-Star (Indicate level of benefits offered) |
| 4-Star (Indicate level of benefits offered) |
| 5-Star (Indicate level of benefits offered) |

**Written Description**

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| --- | --- | --- |
| Domain  | Standard | Star Level |
| Children’s Learning and Development | LD1 | 5-Star |
| LD3 | 3-Star  |
| 4-Star  |
| 5-Star |
| LD4  | 3-Star |
| 4-Star |
| 5-Star |
| LD5 | 3-Star |
| 4-Star |
| 5-Star |
| LD6 | 3-Star |
| 4-Star |
| 5-Star |
| LD7 | 3-Star |
| 4-Star |
| 5-Star |
| LD9 | 4-Star |
| 5-Star |
| LD10 | 3-Star (Provider could also submit a Program Policy) |
| 4-Star (Provider could also submit a Program Policy) |
| LD12  | 4-Star |
| Health and Safety | HS1 | 3-Star (Provider could also submit a Program Policy) |
| 4-Star (Provider could also submit a Program Policy) |
| 5-Star (Provider could also submit a Program Policy) |
| HS2 | 4-Star |
| HS3 | 5-Star |
| HS4 | 3-star |
| 4-Star |
| HS6 | 5-Star |
| Personnel Qualifications | PQ5 | 3-Star (Committed to ensuring staff receive training) |
| Family Partnerships | FP2 | 3-Star |
| Administrative and Business Practices | AB1 | 3-Star (Indicate level of implementation) |
| 4-Star (Indicate level of implementation) |
| AB4 | 3-Star (Indicate level of implementation) |
| 4-Star (Indicate level of implementation) |
| AB5 | 3-Star (Indicate level of evaluation) |
| 4-Star (Indicate level of evaluation) |
| 5-Star (Indicate level of evaluation) |

**Written Example**

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| Domain | Standard | Start Level |
| Children’s Learning and Development | LD1 | 3-Star |
| Health and safety | HS2 | 4-Star |
| Personnel Qualifications | PQ5 | 4-Star (Committed to ensuring staff receive training) |
| Family Partnerships | FP1 | 3-Star |
| 4-Star |
| 5-Star |
| FP3 | 5-Star |
| FP4 | 4-Star |
| Administrative and Business Practices | AB4 | 3-Star (Indicate level of implementation) |
| AB5 | 3-Star (Indicate level of evaluation) |

**Captioned Photographs**

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| Domain | Standard | Start Level |
| Children’s Learning and Development | LD3 | 3-Star |
| 4-Star |
| 5-Star |
| LD4 | 3-Star |
| 4-Star |
| 5-Star |
| LD5 | 3-Star |
| 4-Star |
| 5-Star |
| LD6 | 3-Star |
| 4-Star |
| 5-Star |
| Health and safety | HS2 | 3-Star |
| Administrative and Business Practices | AB2 | 4-Star |

**Documentation**

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| --- | --- | --- |
| Domain | Standard | Start Level |
| Children’s Learning and Development | LD1 | 3-Star (Program Philosophy & Family Survey Score) |
| 4-Star (Program Philosophy) |
| LD2 | 5-Star (Curriculum Description Worksheet) |
| LD7 | 3-Star (Lesson plan or schedule) |
| 4-Star (Lesson plan or schedule) |
| 5-Star (Lesson plan or schedule) |
| LD8 | 3-Star (Lesson plan or schedule) |
| 4-Star (Lesson plan or schedule) |
| 5-Star (Lesson plan or schedule) |
| LD9 | 3-Star (Completed ASQ) |
| 4-Star (Completed assessment) |
| LD11 | 5-Star (On-site Observation) |
| LD12 | 5-Star (On-site Observation) |
| Health and safety | HS2 | 3-Star (Copy of child safety rules) |
| HS5 | 4-Star (Special Health needs documentation) |
| Personnel Qualifications | PQ1 | 3-Star (QRIS Personnel Qualifications Report) |
| 4-Star (QRIS Personnel Qualifications Report) |
| 5-Star (QRIS Personnel Qualifications Report) |
| PQ2 | 3-Star (QRIS Personnel Qualifications Report or Written Explanation why not) |
| 4-Star (QRIS Personnel Qualifications Report or Written Explanation why not) |
| 5-Star (QRIS Personnel Qualifications Report or Written Explanation why not) |
| PQ3 | 3-Star (QRIS Personnel Qualifications Report or Indicate level of Assistant or Aide qualification) |
| 4-Star (QRIS Personnel Qualifications Report or Indicate level of Assistant or Aide qualification) |
| 5-Star (QRIS Personnel Qualifications Report or Indicate level of Assistant or Aide qualification) |
| PQ4 | 3-Star (QRIS Personnel Qualifications Report) |
| 4-Star (QRIS Personnel Qualifications Report) |
| 5-Star (QRIS Personnel Qualifications Report) |
| PQ5 | 3-Star (Signed certificate, syllabus, or transcript; Code of Ethical Conduct Statement; or Ensure staff receive training) |
| Family Partnerships | FP1 | 3-Star (Family Survey Score) |
| 4-Star (Family Survey Score) |
| FP2 | 3-Star (Family Survey Score) |
| 4-Star (Family Survey Score) |
| 5-Star (Family Survey Score) |
| FP3 | 3-Star (Family Survey Score) |
| 4-Star (Family Survey Score) |
| 5-Star (Family Survey Score) |
| FP4 | 3-Star (Family Survey Score) |
| 5-Star (Family Survey Score & Copy of Newsletter, Bulletin, Flyer, Fact Sheet, Website, or other communication) |
| Administrative and Business Practices | AB1 | 4-Star (Copy of Business Plan or Indicate level of implementation) |
| AB3 | 3-Star (Copy of personnel performance rating tool or Indicate level of implementation) |
| 4-Star (Copy of self-assessment rating tool or Indicate level of implementation) |
| 5-Star (Copy of observation tool or Indicate level of implementation) |
| AB4 | 5-Star (List of membership in professional organization or Indicate level of implementation) |

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