## ERS Assessment Reflection Guide

This guide is recommended for programs to use with their staff/teams and a Continuous Quality Improvement (CQI) professional, such as a Quality Improvement Specialist (QIS), Education Coordinator, Director, etc. This guide can be used after receiving your CQI ERS Assessment Summary Report, following the completion of your ERS CQI Assessment. The purpose of this guide is to support your CQI journey by providing questions to help you reflect on your current practices.

**Program Name** _____ **Date of Assessment** _____

**CQI Professional (QIS/program personnel/other)** _____

**Date ERS Assessment Summary Report received** _____

**Personal reflection:**

What are your hopes for the children and families in your program?

**Reflect on the ERS Assessment Summary Report results:**

1. Based on the assessment feedback received, what are you most proud of in your current practices?

2. What surprised you about the Assessment Summary Report results?

3. What, if any, health or safety issues described in the Assessment Summary Report need immediate attention?

4. What are some areas of strength to build upon identified in the assessment results?

5. What are some additional areas for growth to begin working on noted in the assessment report?

6. Discuss and come to an agreement on 1 to 3 priority areas to address in a plan for quality improvement.

7. What, if any, challenges or barriers are in the way of your continuous quality improvement efforts? (These can be noted under *Resources* in the chart below.)

**Directions for filling in the chart below:**

1. List the 1-3 priority items you have identified.
2. Identify the next steps for developing and working on a plan for meeting your goals.
3. Identify any support or resources needed to assist you in your quality improvement efforts.

| Priority Areas | Next Steps | Resources |
|---|---|---|
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**Next Steps (Optional)**

Use the information recorded on this guide to create your CQI goal plan. The CQI plan includes defining the goals you or your team has agreed to work on, identifying resources you need to meet your goals, and a timeline for accomplishing your tasks and goals. The CQI professional with whom you are working will support you through this next part of the CQI process.

_____ _____

Program Representative/Provider Date

_____ _____

CQI Professional Date